Governance Board meeting Minutes

Date | time May 14, 2019 | 4:00 p.m. | Meeting called to order by Kris Towers, Chair

# In Attendance

Laura Rackley, Kris Towers, Kimberly Pittman, Ed Barbee, Cheryl Carty, Mindy West, Amy Holloway, Cathy Ferguson, Joy Carr, Jackie Turner

# Approval of Agenda

Agenda was approved with the removal of Ken Hamilton and the addition of Mike Gordon. A motion made by E. Barbee and 2nd by A. Holloway

# Call to Order

K. Towers called the CCA board meeting to order at 3:30 pm

# Items for Information

Meeting Items:

* GCCAP13 Executive Committee Meeting – Mrs. Rackley has been asked to be a part of that Committee
* Welding Field Trip to Industry – Elliott Machine Shop, General Steel, DeLongs
* Rising 9th Grade Visit – toured CTAE courses
* Senior Retreat – great feedback from both students and those who helped
* Turner Woods Career Talk – Mrs. Rackley took several students from the CTAE classes to talk with the kids
* BASF Engineering Team Visit – BASF also has various subgroups that can be available to speak where needed (ex: Women in Business)
* 2nd Annual College and Career Fair – increased number of colleges this year. Great turnout!
* CNA Pinning Ceremony – we had a 100% credentialing rate!
  + Navicent has contacted Mrs. Ferguson in regards to future placement options for CNAs. Great opportunity for a partnership.
* WBL/YAP Breakfast – Employer Appreciation – wonderful turnout and quality students
* Jr. Leadership Jones/GCAPS – would like to expand next year to about 20 students. Watched a video to recap the year for Leadership Jones.

# Items for Action

* Code of Ethics Annual Approval – copy provided
* Conflict of Interest Annual Approval – copy provided
* Roles and Responsibilities Matrix Annual Approval – copy provided
* Proposed Amendment to Bylaws – copy provided– no amendment at this time. Allowance of a designee to be present does not require an amendment
* All of the above items were lumped together to be voted on to be approved. A motion to approve was made by A. Holloway and a 2nd by E. Barbee. Approved.
* Presentation of and Revision to Marketing Plan as needed – comments given were:
  + Add CCA to the “Schools” tab on the district webpage
  + Add to the parents and future parents tabs
  + Utilize the AVT courses to help write some stories to accompany our social media and marketing of the JCCA. Not only posts, make it more personal.
  + Defy stereotypes with the stories.

Approval of Minutes – Corrected the spelling of “Kris” in the Announcements section and then motion made to approve by C. Carty and 2nd C. Ferguson

# Announcements

* A. Holloway – was a part of the Recertification site visit for Liberty County. Was great to hear the stories and see the impact and the strengths and to be able to think of JCCA and what we have and can do.
* L. Rackley – Exectutive Committee – will now do a precertification before the actual certification year.
* A. Holloway – informed of the issues surrounding HB 444 – Dual Enrollment. The discussion in legislation was tabled. Georgia Student Finance Commission will no longer provide post-secondary institutions textbook money or fees. This will go into effect in the fall. This cost will have to either be absorbed by the colleges or negotiated between partners. Many courses can move to free online resources where possible. M. West suggested maybe business partners could get involved to help offset costs?
* C. Carty suggested maybe the AVT department help to maintain the website along with the Marketing pathway.

Our next Meeting date will be April 9th at 4:00pm

Motion to adjourn was made at 5:00pm